

**Minutes of the Meeting of Mt. Seymour United Church Council
Held at 1200 Parkgate Avenue, North Vancouver, BC**

Weds, March 4, 2015

Present: Rev. Donna Dinsmore, Ward Branch, Laura Staude, James Fulton, Bette Shippam, Roger Brain

Regrets: Meg Clarke, Doug Querns, Carol Kelly, Sharon Stevens

Rev. Donna Dinsmore opened the meeting with a Lectio reading from Lenten week.

Council minutes were reviewed and amended. **M/S (R. Brain/J. Fulton)** *that the Minutes of the Council Meeting of February 4, 2015 be approved as circulated.* **Carried.**

1) Business Arising from Prior Meetings

a) Ministry & Personnel Report:

- i. Update on Associate Minister Call: Four interviews are being scheduled; two already conducted; strong candidates thus far. No response from the advertisement about the call, perhaps due to the position only being part time. Candidates' responses so far are ones we sought out based upon various recommendations
- ii. Budget questions follow-up: The goal is to work towards 3/4 time instead of 1/2 time. **ACTION: Bette Shippam to request Treasurer provide council with an "Actuals versus Budget" (First Quarter) showing details of surplus/sabbatical funds.**
- iii. Bookkeeper position: 7 candidates applied; posting also went to a non-profit website. Ministry and Personnel will meet on Thursday March 5 to plan interviews for position. Ward and/or Roger are willing to help with interviews. Doug and Sharon Stevens will also be contacted about serving on interview team.
- iv. Music personnel: Discussion. M & P will try to seek feedback from various congregation members about music preferences. Hiring for this position tabled until later in April, 2015.
- v. Contracts: re: Gospel Choir and Children's Music "Shout it Out" programs will proceed this spring since budget has been approved.
- vi. Thrift Shop and MSUC ministries: Discussed how to connecting these ministries in terms of impact on Staff.

b) Treasurer's Report – D. Querns

- i. Review of financial statements tabled until April 8, 2015 Council meeting.

c) Capital campaign report- W. Branch

- a) We have a three-year plan, but CC committee is messaging to donors to advance their donations earlier rather than waiting for second and third years. Ward and Roger to plan further regarding a bridge financing plan.

d) Building renovation report – J. Fulton

- a) Project Budget and Schedule: all on target

**Minutes of the Meeting of Mt. Seymour United Church Council
Held at 1200 Parkgate Avenue, North Vancouver, BC**

Weds, March 4, 2015

- b) Open House: Scheduled for March 15, 2015. First presentation will be to Church congregation following service. Later, the architect will present to the public. Acknowledgement put forward by Roger Brain of James Fulton's committed efforts and work throughout the recent months but also in the years leading up to this project.
- c) Congregational Gift: Discussion of gift from congregation member to cover the costs of lawn cutting/pruning. James will put together a contract for these services. Need to recognize the gift, so council members signed card. A letter will be added later. Will plan to do a re-dedication of the garden and benches when building renovations are complete.
- d) Shed: Shed will be here in a month.
- e) Fire Inspection: Passed.

2) New Business

- a) **AGM issues**: B. Shippam
 - a) Reviewed AGM minutes: Amendments will be sent to Sharon Stevens for final revision.
 - b) Elections Review: New members, Catherine Branch, Barry Fenton and Katherine MacKay will be invited to attend as guests until June 1, 2015, when they will assume council membership with voting capabilities.
 - c) Treasurer: Doug is in the position until June 1, 2015. In future, with the hiring of part time bookkeeper, bank statements will be regularly available for review. Once bookkeeper is hired, we will approach individuals about filling Treasurer position after June 1.
 - d) Governance: Item tabled until Rev Nancy returns.
- b) **Updates**
 - a) Minister's update: Rev Donna
 - i. Half way through Sabbatical plan now. Going very well.
 - ii. Discussions with other church administrators: common issues are lack of communication and knowledge of 'who's in charge?' As a staff team, their guiding principle is to work together to address these two issues as they move through matters relationally.
 - iii. Acknowledgement of Kitchen de-cluttering; good example of progress made
 - iv. Discussion of new events: Sunday dinners; FoodSafe Class scheduled April 25, 2015; MSUC may need to help offset costs for some people; may use some funds under M & P Continuing Education budget; Donna and Sharon Brain will make this information available to those who need it.
 - b) Reminder to Ministry and Outreach committee that there is a need for policy to be developed on this. **Action: Bette Shippam to write to committee.**

The meeting adjourned at approximately 8:30 pm

**Minutes of the Meeting of Mt. Seymour United Church Council
Held at 1200 Parkgate Avenue, North Vancouver, BC**

Weds, March 4, 2015

Next Regular Council Meeting

Wednesday, April 8, 2015

6:30 pm

Minutes Approved on (Date) _____

Bette Shippam, Council Chair _____

Sharon Stevens , Secretary _____