

**Minutes of the Meeting of Mt. Seymour United Church Council
Held at 1200 Parkgate Avenue, North Vancouver, BC**

Wednesday, February 4, 2015

Present: Laura Staude, James Fulton, Bette Shippam, Carol Kelly, Sharon Stevens, Roger Brain, Doug Querns, Rev. Donna Dinsmore, Ward Branch (via Skype),

Regrets: Meg Clarke

Chair Bette Shippam called the meeting to order at 6:35.

Rev. Donna Dinsmore opened with a prayer

Council minutes were reviewed and amended. **M/S (Querns/Fulton)** *that the Minutes of the Council Meeting of January 14, 2015 be approved as amended.* **Carried.**

1) Business Arising from Prior Meetings

a. Budget Planning - D. Querns

The Council reviewed the 2014 balance sheet and income statements for 2014, and proposed final budget for 2015. The 2015 budget was thoroughly reviewed and discussed, and adjustments made accordingly.

Action item: Doug Querns to adjust the electronic copy of the 2015 budget as discussed, and circulate it to the council by email by Sunday Feb 8. Council will reply with their approval by email.

2. New Business

a) Call for Associate Minister - Board Review

Council reviewed the 18-page search report for an associate minister that had been circulated by L. Staude and R. Brain earlier this week. Overall, council was very pleased with the report, with some small typographical errors noted and corrected. This report will be presented to the congregation following worship service this coming Sunday February 8, 2015.

M/S (Fulton/Kelly) *that the Ministry Profile and Search Report (BC 400 MPSR) dated January 23, 2015 be approved as amended.* **Carried.**

b) Cedar Springs Contract review - B. Shippam

Chair B. Shippam shared an email from Meg Clarke of the Capital Campaign committee outlining the status of the sponsorship agreement between Cedar Springs and Mount Seymour United Church Thrift Shop. The two parties have reached agreement, and the contract will be signed by relevant parties by the end of February 2015.

3. Updates

a) AGM and Annual Report update - S. Stevens and B. Shippam

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- i. Annual Report: Most reports have been received and incorporated into the report which will be publicly available by February 14, 2015. Outstanding items include update from Board of Trustees and final budget.

- ii. AGM: Is set to take place on Sunday March 1, 2015, 11 am. Congregation has been duly notified. B. Shippam will prepare the agenda, with assistance from Rev. Donna. It was agreed by council that the Building team will offer a short 10-minute presentation with slides/pictures updating the congregation on the progress around the building renovation.

b) Feedback re policy for funding requests - B. Shippam

B. Shippam shared some feedback received regarding last month's discussion around funding requests. It was noted by council that this issue had been raised previously at council meetings, and that the Mission and Outreach team were to be doing some work regarding policy.

Action item: Bette Shippam to contact the Mission and Outreach team to see if any progress has been made.

c) Renovation update - J. Fulton

- i. Shape Architecture: Work on the project is proceeding on schedule. Next week, SHAPE will be meeting with the District to discuss preliminary permits for the renovation. SHAPE has provided the Building Team with some drawings depicting their proposed building suggestions (new entrances, etc). The team is happy with what they have seen so far.

- ii. Storage shed: The shed was ordered today, and we can expect delivery in late March 2015.

- iii. Community/Neighbourhood Open House - to be planned in partnership with SHAPE, likely late March or early April.

- iv. New chairs - Our current collection of chairs takes up a disproportionate amount of valuable space, and are breaking down at a rapid rate. The Building Team will be purchasing new modular chairs (pictures and specs circulated), using Campaign funds. Cost estimated at \$3000.00

The meeting adjourned at 8:40 pm. Rev. Donna Dinsmore led a blessing.

Annual General Meeting: Sunday March 1, 11 am

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Next Regular Council Meeting:

Wednesday, March 4, 2015 6:30 pm

Minutes Approved on (Date) _____

Bette Shippam, Council Chair _____

Sharon Stevens , Secretary _____